SKEPPIES APPLICATION FORM

For grants between R10,000 and R150,000

Please complete the form using the attached guidelines

Ver.01.2010

Project Title					
Application Date		Amount Requested:		CI Code	
Please provide a brief project description below					
Estimated Start Date::		Estimated End Date:			

Section 1 - Organization Information

Type of Organization

Government		Parastatal		Non-governmental Organization (NGO)	
Community-Based Organization (CBO)		Training, education and research		Individual with a good cause	
Private Sector		Faith base organization		Traditional authority	
Network (i.e. environmental education network)					

Contact Information

Name of Applying Organization					
Physical Address		Town			
Postal Address (P.O. Box)		Town		Postal Code	
Telephone Number		Fax			
Number of Years in Operation		Total Permanent Staff			
Name of Main Contact Person		Phone		E-mail	
Alternative Contact Person		Phone		E-mail	
Brief Description of your organization Mission and History. Use only the space provided					
Please explain why you are the best individual/organization to undertake this project. Use only the space provided					

Section 1.B– Organization'sbanking information

Name of account holder			
At which bank do you have an account e.g. ABSA, FNB.			
Name of the Branch		Branch Code	
Type of account cheque, savings		Bank account number?	

Does the organization have a valid tax clearance certificate? If not, please get one because if the application is approved, it is a requirement that you should have one in order for the money to be paid over to you.	Y		N	

Section 2 - Project Location

GPS Coordinates:	South		North	

Province					
Western Cape		Northern Cape	X	West and Northern Cape	

SKEP Area					
Bushmanland		Klein Karoo		Knersvlakte	
Namaqualand Coast		Namqualand Uplands	X	Greater Richtersveld	
Central Breede River Valley		Hantam-Tanqua-Roggeveld		Biome Wide	

Is the Project located in the Namaqualand Wilderness Initiative Biodiversity Corridor?	Y	X	N	

Describe below project location specifying towns, villages & municipalities affected by the project

Section 3–What do you plan to do and how do you plan to do it? (Project Scope and Risks)

Describe what issues/opportunities/ needs you project intend to address	Please explain how does your project plans to address each issue/opportunity/ need.

Phases	Main Activities	Measurable Outcomes	Time frames

Risk Assessment	
List Below the Risks/Problems that you may encounter in your Project	How do you plan to overcome these obstacles

Section 4 - Project Sustainability and Synergy with other SKEP initiatives

Does your project links with other projects, particularly with other SKEP projects and what value does obtain/adds to those projects	

How do you think this project will becomeself sustainable after the SKEPPIES funding period?	
Describe your exit strategy to ensure that the project does not become dependent on the project developer or champion, but that will be self – sustainable	

Section 5– Partner Information

Why did you apply to SKEPPIES for funding for this project?	
If you did not apply to other organizations for funding please explain the reasons	

List other organizations to which you applied for funding

Organization Name	Amount Requested	Response Obtained

Other organizations that will support your project

Organization Name	Support letter attached? Y / N	Organization Contact Info	Summary of how they will support your project	Rand Value of their support
			Subtotal From Partner Donors	

Section 6 - Conservation Impact

Indicate SKEPPIES Funding Direction

Biodiversity-based business		Establish or maintain a protected area	
Environmental Best Practices in Agriculture		Environmental Best practices in Mining	
Tourism activities		Biodiversity education	
		Restore degraded land in a key biodiversity area	

Project Direct Impact

Project supports a river corridor?		Project supports a sand movement corridor?	
		Project supports a quartz and gravel Succulent Karoo corridor?	

Contribution Toward Biodiversity Targets			
SKEP Vegetation Targets	Vegetation Type	Hectares Added	Hectares better managed, restored sustainably used

Number of Red Listed Species that benefit							
Plants		Reptiles		Birds		Amphibians	
Mammals		Fish		Invertebrates			
List of Specific Species							

Describe and Explain Below Project Conservation Impact
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Section 7 - Development Impact

Priority Areas Addressed			
Use natural resources efficiently and sustain ecosystems		Creating sustainable green communities	
Enhancing systems for integrated green planning		Building capacity for sustainable development	
Measurable Economic and Capacity Building impact			
Number of NEW business or ventures started		EXISTING business gaining added value	
No of individualsDIRECTLY INVOLVED in projectthat are empowered		No of individualsNOT DIRECTLY INVOLVED in project are empowered	
Number of women empowered through project		Number of people younger than 35 years empowered through project	
Number of people reached through awareness raising			
Measurable Employment Creation			
No of families employed by projects			
Temporary jobs created shorter than 3 month		Temporary jobs created longer than 3 month	
Number of jobs that will exists after one year		Total number of jobs created	
Number of women employed through project		Number of people younger than 35 years employed through project	
Please explain the development impact and who will benefit from your project			

Section 8–Climate Change Impact

Water: Explain how your project protects people against droughts or floods.	
Temperature: Explain how your project protect people against extreme warms or colds	

Explain how your project protects people against unpredictability and variability in the weather and seasons.	

Section 9 - Project Budget per item

ITEM	Cost
Visit to local Anchor project exchange forum to inform them of project	
SUBTOTAL:- COST OF PROJECT CARRIED BY APPLICANT	

Section 9b - Project Budget Spread over duration of budget (cash flow)

Month	*Tasks*	Cost per *item*	Cost per *month*	Cost over *duration*
1	**Total Month 1**			
2	**Total Month 2**			
3	**Total Month 3**			
4				

	Total Month 4			
5	**Total Month 5**			
6	**Total Month 6**			
7	**Total Month 7**			
8	**Total Month 8**			
9	**Total Month 9**			
10	**Total Month 10**			
11	**Total Month 11**			
12				

	Total Month 12			
	Subtotal From Applicant			

Completion checklist			
All questions completed		All support letters from partners attached	
Photo application attached		Signed and dated	

Statement of Eligibility and general

By signing this form I declare and acknowledge:

1. That I am duly authorized to apply for this grant.
2. That the information supplied is correct and true.
3. That should this application be successful, the funds provided are not to be used to purchase any land, removal or alteration of any physical cultural property (includes sites having archeological, paleontological, historical, religious , and unique natural values), people relocation or any other form of involuntary resettlement or the usage of funds to capitalize a trust fund(s) but only for the purposes contain herein.
4. That the grant may be given or refused at the sole discretion of the SKEPPIES management committee who may change their funding direction from time to time and at their sole discretion.

SIGNATURES

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Signature of applicant **Date**

Please email to skeppies@conservation.org or nsigamu@conservation.org